

## Ministry Description

### Assistant Rector

#### General

*The Book of Common Prayer* states that the mission of the Church is to restore all people to unity with God and each other in Christ. This mission now takes place in a cultural context that is very different from that of recent decades and will require a vigorous ministry of Christian Formation to equip Christ's people for service in this new context. The Assistant Rector is called to develop and oversee the ministry of Christian Formation at Good Shepherd. In some instances, the Assistant Rector functions as an individual professional in teaching and pastoral ministry. In other instances, he/she joins others in this mutual ministry of clergy and people of the parish.

#### Principal Responsibilities

##### I. Worship

- A. **Preaching:** The Assistant Rector will proclaim the Gospel of God in Christ at regular morning and evening worship services, and at special services (Thanksgiving, funerals, weddings, etc.) as assigned.
- B. **Liturgical Function:** The Assistant Rector will preside at celebrations of the Holy Eucharist and fulfill other liturgical functions, as required.

##### II. Pastoral Care:

- A. **Pastoral Visitations:** The Assistant Rector joins other clergy in personal visitations of seriously ill and hospitalized persons, the bereaved, persons in time of crises, facing chronic illness, home bound, welcoming a new child, or joining the parish.
- B. **Pastoral Counseling:** Any pastoral counseling will be conducted in accordance with the parish guidelines for the conduct of this ministry. *See Appendix A.*

##### III. Teaching:

- A. The Assistant Rector in consultation with the other clergy will organize and present the Sunday morning and Wednesday evening adult formation ministry of the parish, coordinating with the office staff the preparation of posters or other communications with the Parish that promote this formation ministry.
- B. The Assistant Rector will join others in leading and conducting educational formation offerings for Sunday mornings, Wednesday evenings, and other times as required.
- C. The Assistant Rector in consultation with the other clergy will oversee and sustain the Back to the Bible small groups ministry.

#### IV. Ministry Development:

- A. The Assistant Rector will develop a ministry of Christian Formation for Adults that prepares them for Christian mission and service in the new apostolic era. Specifically, this ministry will:
  - 1. Present a repeatable, core curriculum of offerings that address the basics of Christian life, belief and practice
  - 2. Present offerings that develop people for abundance and faithful life at home, in the workplace, and in the community.
  - 3. Identify and address the transmission of the core competencies and knowledge necessary for discipleship in the new apostolic era.
- B. The Assistant Rector, working with the Director of Student Ministries and the Director of Children's Ministries, will develop a comprehensive approach to Christian Formation for people of all ages at Good Shepherd. Specifically, this approach will identify the measurable, biblical, theological and ethical milestones to be addressed in a sequenced timetable.

#### V. Administration

- A. **Staff Meetings:** The Assistant Rector will participate in the regular weekly meetings of the parish staff.
- B. **Communication:** The Assistant Rector will respond promptly to telephone calls, email and all other correspondence. Occasionally, the Assistant Rector will provide articles or reflections for the weekly newsletter, The Shepherd's Fold.

#### VI. Other Expectations

- A. Serve on the Rota for pastoral emergencies with the other clergy.
- B. Participate in the annual Mutual Ministry Review of the Parish.
- C. May have responsibility for Youth Formation, similar to above but addressed to the youth of the parish, until a Director of Youth Ministries is in place.

Interested persons should send a resume, letter of interest, and OTM profile to the Rev. Ted H. Clarkson: [tclarkson@goodshepherd-augusta.org](mailto:tclarkson@goodshepherd-augusta.org)

Information on the Church of the Good Shepherd can be found at <https://www.goodshepherd-augusta.org/>